

Reference No.: PRL/HP/2021-22/59

Date: 30.07.2020

Prem Kumar Flat No. 259/5-2 Shalimar Garden Ex-1 Sahibabad, Ghaziabad, Uttar Pradesh- 201005

Subject: Appointment Letter

Dear Mr. Prem.

This has reference to your job application and subsequent conversations you had with us at the time of interview, we are pleased to inform you that we have selected you in our organization on following terms and conditions of the job-

- 1. Job Title/Designation: Medical Sales Representative
- 2. Job Location: Corporate Office
- 3. Commencement of Employment: Your employment with us will be effective from 10.08.2020.
- 4. Employee Salary & Compensation: Your salary will be Rs. 25000/- per month plus incentive. Deduction of Tax and other statutory deductions will be done at source. You will receive the variable amount which will be strictly based on your performance. Once your probation period will be over, you will become eligible for leave as per the company policy.
- 5. Working Hours: Working days here start from Monday and ends on Friday.

We congratulate you on your appointment at and wish you a long career with us. We are looking forward to have a fruitful collaboration with you for organizational development as well as for your professional growth.

All the best

Sincerely (Perfect Lab)

Mr. Sanjay Kumar Tyagi Associate Manager

HR Department

Manglayatan University

Beswan, ALIGARH

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