

Notification

Subject: Policy for Sharing Funds Towards Consultancy & Projects

The Executive Council vide agenda no. MU/EC/2016/1/9 & 10 dated 25 Feb 2016 considered and approved the policy for accepting consultancy or similar assignments by the faculty members and the policy for sharing of money for directing projects/remuneration or honorarium received for Patents/R&D products and technology transfer etc. The policy are detailed as under:

A) CONSULTANCY

1. The University encourages its faculty and staff to undertake consultancy work for government and non government agencies. It has a liberal policy for allowing the faculty members and their teams to retain a large percentage of the consultancy fees. Faculty members will seek prior approval from the university before accepting consultancy work. They will send their request to Dean/Director(R&D).

2. The Dean/Director(R&D) would examine each request before permitting a member of the faculty to accept a consultancy or similar assignment keeping in mind that the proposed assignment would be in the interest of the university in the long run and will not adversely affect the faculty member's work at the University;

3. The faculty member may be allowed to retain a fee upto 30% of their total annual salary in a year, and if the fee received in any year is in excess of the 30% ceiling limit, the excess should be shared by the faculty members and the University in the proportion as given below:

If fees received by the faculty on account of consultancy in a financial year are more than 30% of his annual salary, it shall be shared between the faculty and the University in the following manner:

Money Received	Sharing
<i>Money received up to 50% of the total annual salary</i>	<i>90:10 between the faculty and the University</i>
<i>Money received beyond 50% and up to the total annual salary</i>	<i>80:20 between the faculty and the University</i>
<i>Money received beyond the total annual salary</i>	<i>70:30 between the faculty and the University</i>

EXPLANATION: The following shall not be construed as consultancy work for the purpose of regulating the fee received by a faculty member:

- a) Writing of reports, papers or study reports on selected subjects for international bodies like the UNO, UNESCO, etc.;
- b) Fees received by a faculty from a recognised University and other statutory bodies or public sector undertakings, for performance of work connected with the examinations conducted by these bodies or for delivering lectures;

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- c) Income derived by a teacher from exploitation of patent or invention taken out by him with the permission of the University while in its service;
- d) Income from books, articles, papers and lectures on literary, cultural, artistic, technological and scientific subjects including management sciences; and
- e) Income from occasional participation in sports, games and athletic activities as players, referees, umpires or managers of the teams.

B) SPONSORED PROJECTS

- 4. a) Projects where some amount for the Investigator(s) is included in the approval-Full amount included for the Investigator will be paid to him/them. They may pay a part of it to other members of the team including technicians etc.
- b) In case where no amount is included in the approval for the Investigator(s), if amount included for instrumentation and equipments which is retained in the university laboratories after completion of the project, 20% of the cost of instruments/equipments retained in the university will be paid to the Investigator.
- c) In case none of the above included, 30% of the overhead charges included in the project for the university will be paid to the Investigator(s).



(Manjeet Singh)
Cdr (Retd)
Registrar

C.C.:-

P.S. to Vice Chancellor for kind information of the Vice Chancellor
P.S. to Pro Vice Chancellor for kind information of the Pro Vice Chancellor
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